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21 March 1956

MEMORANDUM FOR: Chief, Basic School

SUBJECT: Week of 13-20 March 1956

1. Basic Supervision. Basic Supervision #16 ended on Friday, 16 March, for all of the 18 students enrolled in the course. This was the third week in a row in which we had two courses running simultaneously.

Basic Supervision #17, the Supervision Course designed for senior analysts and for group leaders GS 12-14, began on 19 March. Eight students are from the DD/I, three from DD/S, and five from DD/P; total: sixteen.

2. OSI Management Conference. OSI has made a firm request for a Management Conference like the one presented at [] for ORR. [] AD/SI, and [] C/FSA, on Friday, 16 March. A tentative list of participants was agreed upon, including the AD himself, and the dates 21-25 May were set, subject to OTR's capability to accommodate this group at that time. One representative each from ORR, OCR, and the Office of the DD/I are to be invited in addition to a maximum of 13 OSI top level personnel.

3. Evaluations. On Thursday, 22 March, [] and [] from the Basic School, and [] of the A & E Staff met to discuss once again possible means for evaluating the Basic Management and Basic Supervision courses. The outcome of the discussion was agreement to try to develop an attitude measurement device; for this purpose, selected group discussions will be taped in Basic Management #23, 26 March - 6 April. This represents a considerable departure from the established practice in the Management Course, of providing unrecorded and relatively uninhibited conditions for discussion of management problems.

We recognize the risk to the program in taping discussions, but we have agreed to undertake it in the interest of research. At best, considerable research will be required, since no generally accepted tools are available for the evaluation of management and supervisory training.

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Chief, Management Training

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